

# Homeless Housing, Assistance, and Prevention (HHAP) Grant Program

## Comparison of HHAP Rounds 1 - 5

Document Published: 12/1/23

### I. Authority, Eligible Applicants, Allocations, and Disbursements

	HHAP-1 (Round 1)	HHAP-2 (Round 2)	HHAP-3 (Round 3)	HHAP-4 (Round 4)	HHAP-5 (Round 5)
<b>Authority</b>	Chapter 159, Statutes of 2019, (AB 101)	Chapter 15, Statutes of 2020, (AB 83)	Chapter 111, Statutes of 2021, (AB 140)	Chapter 111, Statutes of 2021, (AB 140)	Chapter 40, Statutes of 2023, (AB 129)
<b>Chartered</b>	Health & Safety Code (HSC) §§ 50216 - 50223.	HSC §§ 50216 - 50223.	HSC §§ 50216 - 50223.	HSC §§ 50216 - 50223.	HSC §§ 50230-50238
<b>Appropriation</b>	\$650 M in <b>FY 19-20</b>	\$300 M in <b>FY 20-21</b>	\$1 B in <b>FY 21-22</b>	\$1 B in <b>FY 22-23</b>	\$1 B in <b>FY 23-24</b>
<b>Eligible Applicants</b>	13 Largest Cities (300,000+ pop) 58 Counties 44 CoC	13 Largest Cities (300,000+ pop) 58 Counties 44 CoC	13 Largest Cities (300,000+ pop) 58 Counties 44 CoC Federally recognized Tribal Governments	14 Largest Cities (300,000+ pop) 58 Counties 44 CoC Federally recognized Tribal Governments	14 Largest Cities (300,000+ pop) 58 Counties 44 CoCs Federally Recognized Tribal Governments
<b>Allocations &amp; Disbursements</b>	Cities \$275 M Counties \$175 M CoC \$190 M	Cities \$130 M Counties \$80 M CoC \$90 M	Cities \$336 M Counties \$224 M CoC \$240 M	Cities \$336 M Counties \$224 M CoC \$240 M	Planning (\$9.5 M) HHAP-5 Base (\$760 M) Initial Supplemental (\$100 M)
	*Palm Springs received \$10 M				Cities \$3.99 M Counties \$2.66 M CoC \$2.85 M Supplemental #2 \$260 M Homekey Set-Aside* \$161.5 M *CoCs are not eligible for the Homekey Set-aside Tribal Set-Aside \$20 M
			Tribal Set-Aside <sup>1</sup> \$20 M	Tribal Set-Aside \$20 M	
	1 Disbursement	1 Disbursement	2 Disbursements:  1st "Initial" Disbursement: <ul style="list-style-type: none"> <li>20% of base if applying individually</li> <li>25% of base if applying jointly</li> </ul> 2nd "Remainder" Disbursement: <ul style="list-style-type: none"> <li>80% of base if applying individually</li> <li>75% of base if applying jointly</li> </ul>	1, potentially 2 Disbursements:  1st "Initial" Disbursement: <ul style="list-style-type: none"> <li>50% of base</li> </ul> 2nd "Remainder" Disbursement: <ul style="list-style-type: none"> <li>50% of base – dependent on sufficient spenddown and projected performance</li> </ul>	1, potentially 4 Disbursements:  1st "Initial" Disbursement: <ul style="list-style-type: none"> <li>1st 50% of base + proportion of Supplemental #1 +1% Planning Allocation</li> </ul> 2nd "Remainder" Disbursement: <ul style="list-style-type: none"> <li>2nd 50% of base – dependent on sufficient spenddown and performance.</li> </ul> Supplemental #2: <ul style="list-style-type: none"> <li>Separate application, dependent upon having an approved Regionally Coordinated Homelessness Action Plan and (for Cities and Counties) a compliant Housing Element.</li> </ul> Homekey Set-Aside: <ul style="list-style-type: none"> <li>Available only to Cities and Counties, separate application dependent on having an approved Regionally Coordinated Homelessness Action Plan and a Compliant Housing Element.</li> </ul>

<sup>1</sup> For Tribal HHAP Program guidance click [here](https://www.bcsh.ca.gov/calich/tribal_hhap_program) [https://www.bcsh.ca.gov/calich/tribal\_hhap\_program]

## II. Application Timelines

Application's Statutory Required Timeline for Cities, Counties, and CoCs	HHAP-1 (Round 1)	HHAP-2 (Round 2)	HHAP-3 (Round 3)	HHAP-4 (Round 4)	HHAP-5 (Round 5)
	<p>Application Release:</p> <ul style="list-style-type: none"> <li>• <b>12/6/19</b></li> </ul> <p>Application Due:</p> <ul style="list-style-type: none"> <li>• <b>2/15/20</b></li> </ul> <p>Award Determinations By:</p> <p><b>4/1/20</b></p>	<p>Application Release:</p> <ul style="list-style-type: none"> <li>• <b>11/24/20</b></li> </ul> <p>Application Due:</p> <ul style="list-style-type: none"> <li>• <b>60 days after</b> App. available (no later than 1/23/21)</li> </ul> <p>Approve or request amended App.</p> <ul style="list-style-type: none"> <li>• <b>Within 60 days</b> from receiving completed App. (no later than 3/24/21)</li> </ul> <p>Respond to request for amended App.</p> <ul style="list-style-type: none"> <li>• <b>Within 45 days</b> from request (latest 5/8/21)</li> </ul> <p>Approve amended App.</p> <ul style="list-style-type: none"> <li>• <b>Within 30 days</b> from receipt (latest 6/7/21)</li> </ul>	<p>2 Parts to the Application:</p> <p><b>Part 1: Standard Agreement to Apply</b> (Determines initial disbursement amount)</p> <ul style="list-style-type: none"> <li>• Release no later than 9/15/21</li> <li>• Applicant submits to CAL ICH within 30 days</li> </ul> <p><b>Part 2: HHAP-3 Application</b> (Application for "remainder" disbursement)</p> <ul style="list-style-type: none"> <li>• <b>Due 6/30/22</b></li> </ul> <p>App. due for "remainder" disbursement (includes local homelessness action plan, specific outcome goals, and narrative) Applicant must engage with CAL ICH before submitting a complete App.</p> <p>Cal ICH approves or returns App. If approved, posts notice of award</p> <ul style="list-style-type: none"> <li>• <b>30 days</b> from receipt</li> </ul> <p>If returned, respond and submit revised App.</p> <ul style="list-style-type: none"> <li>• <b>30 days</b> from receipt</li> </ul> <p>Cal ICH evaluates revised App., posts notice of award.</p> <ul style="list-style-type: none"> <li>• <b>30 days</b> from receipt</li> </ul> <p>Cal ICH and grantees post approved App. <b>30 days</b> from disbursement</p>	<p>Application Release:</p> <ul style="list-style-type: none"> <li>• <b>9/30/22</b></li> </ul> <p>"Initial" Disbursement Application</p> <ul style="list-style-type: none"> <li>• <b>Due 60 days</b> from date available</li> </ul> <p>Applicant must engage with CAL ICH before submitting a complete App.</p> <p>Cal ICH approves or returns App. If approve, posts notice of award</p> <ul style="list-style-type: none"> <li>• <b>30 days</b> from receipt</li> </ul> <p>If returned, respond and submit revised App.</p> <ul style="list-style-type: none"> <li>• <b>30 days</b> from receipt</li> </ul> <p>Cal ICH evaluates revised App., posts notice of award.</p> <ul style="list-style-type: none"> <li>• <b>30 days</b> from receipt</li> </ul> <p>Cal ICH and grantees post approved App. <b>30 days</b> from disbursement</p>	<p>Application Release:</p> <ul style="list-style-type: none"> <li>• <b>9/29/23</b></li> </ul> <p><b>"Initial" Disbursement Application Due:</b></p> <ul style="list-style-type: none"> <li>• <b>3/27/24</b></li> </ul> <p>Application includes a Regionally Coordinated Homelessness Action Plan, MOU, and Funding Plan for each Administrative Entity.</p> <p>Cal ICH reviews the plans in coordination with the Department of Housing and Community Development, the State Department of Health Care Services, and the State Department of Social Services. Cal ICH will either notify the applicant that their application was approved or will notify the applicant that an amended application is required and subsequently review any revised, submitted applications.</p> <ul style="list-style-type: none"> <li>• <b>90-days</b> from 3/27/24</li> </ul> <p>If necessary, Cal ICH may request additional amendments or guidance prior to approving the application. Cal ICH will provide updated timelines to specific grantees should this be necessary.</p> <p>The Council and recipients shall post final approved Round 5 Program Applications to their respective internet websites within 30 days of disbursement to the applicant.</p> <p><b>2nd "Remainder" Disbursement:</b> Updated Regionally Coordinated Homelessness Action Plan Due:</p> <ul style="list-style-type: none"> <li>• <b>By or before January 31, 2026</b> (includes updates on the system performance measures and corresponding key actions).</li> </ul> <p>Cal ICH approves or returns. If approve, posts notice of award.</p> <ul style="list-style-type: none"> <li>• <b>30 days of receipt.</b></li> </ul> <p>If returned, respond and submit revised App.</p> <ul style="list-style-type: none"> <li>• <b>30 days</b> from receipt</li> </ul> <p>Cal ICH evaluates revised App., posts notice of award or rejects App.</p> <ul style="list-style-type: none"> <li>• <b>30 days</b> from receipt</li> </ul> <p>Council may reject based on either one of the following:</p> <ol style="list-style-type: none"> <li>The region failed to submit a timely plan within 30 days from the date in paragraph (1).</li> <li>The region failed to make needed changes to the plan within 30 days if the council conditionally approved the plan.</li> </ol> <p>All proposed, approved, and amended Regionally Coordinated Homelessness Action Plans should be posted on the internet website of all participating jurisdictions and continuums of care participating in the regionally coordinated homelessness action plan.</p>

### III. Application Requirements

	HHAP-1 (Round 1)	HHAP-2 (Round 2)	HHAP-3 (Round 3)	HHAP-4 (Round 4)	HHAP-5 (Round 5)
Application Requirements	<ul style="list-style-type: none"> <li>Demonstration of regional coordination to identify jurisdiction's share of regional need and how HHAP funds will meet that need</li> <li>Identification of all homelessness funds currently being used and information on programs supported by those funds</li> <li>Assessment of existing programs and identification of gaps in housing and homeless services in the jurisdiction, as identified by the CoC, including those provided by entities other than the applicant</li> <li>Outline of proposed uses of funds and identification of how HHAP funds will complement existing funds, close identified gaps, and serve the jurisdiction's homeless population</li> <li>Measurable goals, including number of people served and percentage of people successfully placed in permanent housing with HHAP funds</li> <li>Evidence of connection to CoC's CES</li> <li>Agreement to participate in statewide HMIS when it becomes available and provide data elements to the system</li> </ul>	<ul style="list-style-type: none"> <li>Demonstration of continuing regional coordination to identify jurisdiction's share of regional need and how HHAP funds will meet that need and coordinate with other regional funding</li> <li>Identification of all homelessness funds currently being used or anticipated to be used, including federal ESG, CDBG, and Coronavirus Relief Fund</li> <li>Assessment of current number of people experiencing homelessness, existing programs and funding, and detailed identification of gaps in housing and homeless services in the jurisdiction, using any relevant and available data from PIT count, CoC housing inventory count, longitudinal systems analysis, and Stella tools, and any recently conducted local needs assessments</li> <li>Outline of proposed uses of funds and explanation of how proposed funds will complement existing funds and equitably close identified gaps</li> <li>Clearly defined measurable goals, including number of people served and number of people successfully placed in</li> </ul>	<p>To apply for the "remainder" disbursement, jurisdictions must submit an <i>Application</i> that includes a (i)local homelessness action plan, (ii)specific outcome goals, and (iii) narrative.</p> <p>Local Homelessness Action Plan Req.:</p> <ul style="list-style-type: none"> <li>Applicants to engage with the council on its local plan and outcome goals before submitting a complete <i>Application</i>.</li> <li>Applicants to agendaize <i>Application</i> at a regular meeting of the governing body, including receiving public comment, before being submitted to the council.</li> </ul> <p>Specific Outcome Goals Req.:</p> <ul style="list-style-type: none"> <li>3-year outlook.</li> <li>Metrics based on the United States Department of Housing and Urban Development's system performance measures and local homelessness action plan.</li> </ul> <p>(I) Reducing the number of persons experiencing homelessness.</p> <p>(II) Reducing the number of persons who become homeless for the first time.</p> <p>(III) Increasing the number of people exiting homelessness into permanent housing.</p> <p>(IV) Reducing the length of time persons remain homeless.</p> <p>(V) Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing.</p> <p>(VI) Increasing successful placements from street outreach.</p>	<p>To apply for the "initial" disbursement, jurisdictions must submit an <i>Application</i> that includes an updated (i)local homelessness action plan, (ii)specific outcome goals, and (iii) narrative.</p> <p>Local Homelessness Action Plan Req.:</p> <ul style="list-style-type: none"> <li>Applicants to engage with the council on its local plan and outcome goals before submitting a complete <i>Application</i>.</li> <li>Applicants to agendaize <i>Application</i> at a regular meeting of the governing body, including receiving public comment, before being submitted to the council.</li> </ul> <p>Updated Specific Outcome Goals Req.:</p> <ul style="list-style-type: none"> <li>3-year outlook.</li> <li>Metrics based on the United States Department of Housing and Urban Development's system performance measures and local homelessness action plan.</li> </ul> <p>(I) Reducing the number of persons experiencing homelessness.</p> <p>(II) Reducing the number of persons who become homeless for the first time.</p> <p>(III) Increasing the number of people exiting homelessness into permanent housing.</p> <p>(IV) Reducing the length of time persons remain homeless.</p> <p>(V) Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing.</p> <p>(VI) Increasing successful placements from street outreach.</p> <p>Homeless Management Information System trackable data goals related to the outcome goals listed above as they apply to underserved populations and over-represented populations disproportionately impacted by homelessness.</p>	<p>To apply, Eligible Applicants must submit a regional application that includes a <b>Regionally Coordinated Homelessness Action Plan, Funding Plan(s)</b>, and administrative and contracting information. Applications must also include a <b>Memorandum of Understanding (MOU)</b> and must follow the required steps below.</p> <p><b>Regionally Coordinated Homelessness Action Plan:</b></p> <ul style="list-style-type: none"> <li>Identification of Eligible Applicants' individual roles and responsibilities and description of regional collaboration regarding outreach and site coordination, siting and use of available land, development of interim and permanent housing options, and coordination of services;</li> <li>Regional System Performance Measures and key actions to improve each measure:             <ol style="list-style-type: none"> <li>Number of persons experiencing homelessness.</li> <li>Number of persons who become homeless for the first time.</li> <li>Number of people exiting homelessness into permanent housing.</li> <li>Length of time persons remain homeless.</li> <li>Number of persons who return to homelessness after exiting homelessness to permanent housing.</li> <li>Successful placements from street outreach.</li> <li>The system performance measures listed above as they apply to underserved populations and over-represented populations disproportionately impacted by homelessness.</li> </ol> </li> <li>Key actions to improve racial and gender equity in the region,</li> <li>Key actions to reduce exits to homelessness from institutional settings,</li> <li>Individual Applicants' utilization of funding programs to end homelessness in the region,</li> <li>A regional plan for connecting individuals to Benefit Programs.</li> </ul> <p><b>Funding Plan(s):</b></p> <ul style="list-style-type: none"> <li><b>One (1) funding plan per Administrative Entity</b> which includes:             <ul style="list-style-type: none"> <li>an outline of intended uses of all HHAP-5 funds they will be administering.</li> <li>How the proposed uses align with the State's Priorities.</li> <li><b>Despite the joint regional applications, each eligible applicant may elect to receive and administer their allocations directly.</b></li> </ul> </li> </ul> <p><b>Memorandum of Understanding (MOU):</b></p> <ul style="list-style-type: none"> <li>Signed by each participating Eligible Applicant in the region, committing them to participate in and comply with the Regionally Coordinated Homelessness Action Plan, of which the finalized version must be reflected in the MOU.</li> </ul> <p><b>Required Steps:</b></p> <ul style="list-style-type: none"> <li>Engage key stakeholders by:             <ul style="list-style-type: none"> <li>Holding at least 3 public meetings before the Regionally Coordinate Action Plan is finalized</li> <li>Invite and encourage the following stakeholders to attend: people with lived experience of homelessness, youth with lived experience of homelessness, persons of populations overrepresented in homelessness, local department leaders</li> </ul> </li> </ul>

<ul style="list-style-type: none"> <li>For cities and counties: a plan demonstrating how funds will complement regional needs in the CoC's plan for coordinated housing and service system</li> <li>For CoCs: data on demographics and characteristics of the homeless population and on current programs and services as reported through HMIS and PIT counts</li> </ul>	<ul style="list-style-type: none"> <li>permanent housing with HHAP funds</li> <li>Evidence of connection with the local homeless CES</li> <li>Agreement to participate in statewide HDIS and to enter individuals served by this funding into the local HMIS</li> </ul>	<p>Homeless Management Information System trackable data goals related to the outcome goals listed above as they apply to underserved populations and over-represented populations disproportionately impacted by homelessness.</p>	<ul style="list-style-type: none"> <li>from qualifying smaller jurisdictions, homeless service and housing providers, Medi-Cal Managed Care Plans, and street medicine providers.</li> <li>Become part of a Regional Memorandum of Understanding (MOU)</li> <li>Submit a complete application.</li> <li>Post the Approved Regionally Coordinated Homelessness Action Plan within 30 days of disbursement.</li> </ul>
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#### IV. Eligible Uses

	HHAP-1 (Round 1)	HHAP-2 (Round 2)	HHAP-3 (Round 3)	HHAP-4 (Round 4)	HHAP-5 (Round 5)
Eligible Uses	<b>Rental assistance and rapid rehousing.</b>	<b>Rapid rehousing</b> , including rental subsidies and incentives to landlords, such as security deposits and holding fees.	<b>Rapid rehousing</b> , including rental subsidies and incentives to landlords, such as security deposits and holding fees.	<b>Rapid rehousing</b> , including rental subsidies and incentives to landlords, such as security deposits and holding fees.	<b>Rapid Rehousing</b> , including rental subsidies and incentives to landlords, such as security deposits and holding fees.
	<b>Incentives to landlords</b> , including, but not limited to, security deposits and holding fees.				
	<b>Delivery of permanent housing and innovative housing solutions</b> such as hotel and motel conversions.	<b>Delivery of permanent housing and innovative housing solutions</b> , such as hotel and motel conversions.	<b>Delivery of permanent housing and innovative housing solutions</b> , such as hotel and motel conversions.	<b>Delivery of permanent housing and innovative housing solutions</b> , such as hotel and motel conversions.	<b>Delivery of Permanent housing and Innovative Housing Solutions</b> , such as services for people in permanent housing programs.
	<b>Prevention and shelter diversion</b> to permanent housing.	<b>Prevention and shelter diversion</b> to permanent housing, including rental subsidies.	<b>Prevention and shelter diversion</b> to permanent housing, including rental subsidies.	<b>Prevention and shelter diversion</b> to permanent housing, including rental subsidies.	<b>Prevention and Shelter Diversion</b> to permanent housing, including homelessness prevention through rental assistance, rapid rehousing and other programs. <ul style="list-style-type: none"> <li><b>HHAP-5 Changes:</b> change of eligible population to include "at-risk" of homelessness, and prioritization of households with incomes at or below 30 percent of the area median income, who pay more than 50 percent of their income in housing costs, and who meet criteria for being at highest risk of homelessness through data-informed criteria.</li> </ul>
	<b>Operating subsidies</b> in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.	<b>Operating subsidies</b> in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.	<b>Operating subsidies</b> in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.	<b>Operating subsidies</b> in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.	<b>Operating Subsidies - Permanent Housing</b> , including operating costs for programs such as Homekey.
	<b>New navigation centers and emergency shelters</b> based on demonstrated need.	<b>New navigation centers and emergency shelters</b> based on demonstrated need.	<b>Interim housing, limited to</b> newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of	<b>Interim housing, limited to</b> newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation	<b>Interim Housing</b> , including acquisition of land and improvement or renovation of land or building being used as interim housing. <ul style="list-style-type: none"> <li><b>HHAP-5 Changes:</b> No HHAP-5 resources may be used to fund new interim housing solutions, until both of the following occurs: (1) the</li> </ul>

		existing navigation centers and shelters based on demonstrated need	centers and shelters based on demonstrated need	<b>applicant has demonstrated</b> that the region has dedicated sufficient resources to long-term permanent housing solutions <b>and</b> (2) the applicant has <b>received written permission</b> from Cal ICH (HSC §50236(c).) This limitation does not apply to new interim housing solutions for youth under the 10% youth set-aside.
		Any new interim sheltering funded by round 3 funds must be low barrier, comply with Housing First as provided in Chapter 6.5 (commencing with Section 8255) of Division 8 of the Welfare and Institutions Code, and prioritize interventions other than congregate shelters.	Any new interim sheltering funded by round 4 funds must be low barrier, comply with Housing First as provided in Chapter 6.5 (commencing with Section 8255) of Division 8 of the Welfare and Institutions Code, and prioritize interventions other than congregate shelters.	
		<b>Improvements</b> to existing emergency shelters <b>to lower barriers and increase privacy.</b>	<b>Improvements</b> to existing emergency shelters <b>to lower barriers and increase privacy.</b>	<b>Improvements to Existing Interim Housing</b> , including maintenance of an interim housing facility and minor/major rehabilitation or renovation of an interim housing facility.
<b>Outreach and coordination</b> , which may include access to job programs, to assist vulnerable populations in accessing permanent housing and to promote housing stability in supportive housing.	<b>Street outreach</b> to assist persons experiencing homelessness to access permanent housing and services. <b>Services coordination</b> , which may include access to workforce, education, training programs, or other services needed to promote housing stability in supportive housing.	<b>Street outreach</b> to assist persons experiencing homelessness to access permanent housing and services. <b>Services coordination</b> , which may include access to workforce, education, training programs, or other services needed to promote housing stability in supportive housing.	<b>Street outreach</b> to assist persons experiencing homelessness to access permanent housing and services. <b>Services coordination</b> , which may include access to workforce, education, training programs, or other services needed to promote housing stability in supportive housing.	<b>Street Outreach</b> , including services for people experiencing unsheltered homelessness, including, but not limited to persons experiencing homelessness living in encampment sites and being engaged through the Encampment Resolution Grant program to help them transition to permanent housing with services attached. <b>Services Coordination</b> , including access to workforce, education, and training programs and other services needed to promote housing stability in supportive housing.
<b>Systems support</b> for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations including families and homeless youth.	<b>Systems support</b> for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations including families and homeless youth.	<b>Systems support</b> for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth.	<b>Systems support</b> for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth.	<b>Systems Support</b> , including incorporating regional data into housing needs, collaborating on regional housing strategies, funding HMIS and HHAP-5 regional planning and application process.  <ul style="list-style-type: none"> <li><b>HHAP-5 Changes:</b> The 1% Planning Allocation may be used to support the regional application process. These funds are available to Eligible Applicants as a retroactive reimbursement upon approval of the Regionally Coordinated Homelessness Action Plan and HHAP-5 application. Allowable costs are reimbursable back to the date of NOFA publish (9/29/2023) OR as an advance for eligible applicants that do not have any available funds to cover the planning period.</li> </ul> <p>If an applicant does not require funds for the application process, these funds will still be included in the grantee's HHAP-5 initial allocation for use on any other HHAP-5 eligible activity.</p>
Up to <b>5 percent</b> of an applicant's program allocation may be expended for the following uses that are intended to meet federal requirements for housing funding: (1) <b>Strategic homelessness plan</b> , as defined in section 578.7(c) of Title 24 of the Code of Federal Regulations.	Up to <b>5 percent</b> of an applicant's round 2 program allocation may be expended for the following uses that are intended to meet federal requirements for housing funding: (1) <b>Strategic homelessness plan</b> , as defined in Section 578.7(c) of Title 24 of the Code of Federal Regulations.			

<p>(2) <b>Infrastructure development</b> to support coordinated entry systems and Homeless Management Information Systems.</p> <p>The applicant shall not use more than <b>7 percent</b> of a program allocation for <b>administrative costs</b> incurred by the city, county, or continuum of care to administer its program allocation. For purposes of this subdivision, "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.</p>	<p>(2) <b>Infrastructure development</b> to support coordinated entry systems and Homeless Management Information Systems.</p> <p>The applicant shall not use more than <b>7 percent</b> of a program allocation for <b>administrative costs</b> incurred by the city, county, or continuum of care to administer its program allocation. For purposes of this subdivision, "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.</p>	<p>The applicant shall not use more than <b>7 percent</b> of a program allocation for <b>administrative costs</b> incurred by the city, county, or continuum of care to administer its program allocation. For purposes of this subdivision, "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.</p>	<p>The applicant shall not use more than <b>7 percent</b> of a program allocation for <b>administrative costs</b> incurred by the city, county, or continuum of care to administer its program allocation. For purposes of this subdivision, "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.</p>	<p>The applicant <b>shall not use more than 7 percent</b> of a program allocation for <b>administrative costs</b> incurred by the city, county, or continuum of care to administer its program allocation. For purposes of this subdivision, "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.</p> <p><b>Additional 1% for HMIS</b>, to be transferred directly to the HMIS lead entity to cover expenses including system licenses, training, system operating costs, and costs associated with carrying out related activities.</p> <ul style="list-style-type: none"> <li>• <b>HHAP-5 Changes:</b> The Council may authorize applicants to allocate an additional one percent of funds to the HMIS lead entity to cover expenses associated with the HMIS. See below for more information.</li> </ul>
		<p><b>"Initial"</b> allocation <b>may</b> be used for technical assistance or contracted entities <b>to support the completion of the homeless action plan.</b></p> <p><b>Priority</b> for initial funds, <b>above the costs of completing the application, shall</b> be for <b>systems improvement</b>, including, but not limited to, all of the following:</p> <p>(A) Capacity building and workforce development for the jurisdiction's administering staff and providers, including technical assistance to culturally specific providers.</p> <p>(B) Funding existing evidence-based programs serving people experiencing homelessness.</p> <p>(C) Investing in data systems to meet reporting requirements or strengthen the recipient's</p>		

			Homeless Management Information System.  (D) Improving homeless point-in-time counts.  (E) Improving coordinated entry systems to eliminate racial bias or to create a youth-specific coordinated entry system.		
<b>Youth Set Aside</b>	At least <b>8%</b> of the allocation must be expended on services for <b>unaccompanied youth</b> between 12 and 24 years old experiencing homelessness	At least <b>8%</b> of the allocation must be expended on services for <b>unaccompanied youth</b> between 12 and 24 years old experiencing homelessness	A program recipient shall use at least <b>10%</b> of the funds allocated under this section for services for <b>homeless youth</b> populations	A program recipient shall use at least <b>10%</b> of the funds allocated under this section for services for <b>homeless youth</b> populations	A program recipient shall use at least <b>10%</b> of the funds allocated under this section for services for <b>homeless youth</b> populations. The limitations on new interim housing options does not apply to the 10% youth set aside. This limitation would apply to any dollars spent over the 10% youth set aside amount.
<b>Demonstrated Need for New Shelters / Interim Housing, Based On:</b>	The number of available shelter beds; shelter vacancy rate in the summer and winter months; percentage of exits from emergency shelters to permanent housing solutions; and a plan to connect residents to permanent housing	The number of available shelter beds; shelter vacancy rate in the summer and winter months; percentage of exits from emergency shelters to permanent housing solutions; and a plan to connect residents to permanent housing	The number of available shelter beds; <i>number of people experiencing unsheltered homelessness in the PIT count</i> ; shelter vacancy rate in the summer and winter months; percentage of exits from emergency shelters to permanent housing solutions; and a plan to connect residents to permanent housing	The number of available shelter beds; <i>number of people experiencing unsheltered homelessness in the PIT count</i> ; shelter vacancy rate in the summer and winter months; percentage of exits from emergency shelters to permanent housing solutions; and a plan to connect residents to permanent housing	The number of available shelter beds; <i>number of people experiencing unsheltered homelessness in the PIT count</i> ; percentage of exits from emergency shelters to permanent housing solutions; and a plan to connect residents to permanent housing

## V. Reporting and Accountability

	HHAP-1 (Round 1)	HHAP-2 (Round 2)	HHAP-3 (Round 3)	HHAP-4 (Round 4)	HHAP-5 (Round 5)
<b>Reporting Deadlines</b>	Disbursed: Spring 2020	Disbursed: Fall 2021	Disbursed: Winter / Spring '22("Initial")	Disbursed: Winter / Spring '23 ("Initial")	
	December 31, 2020 - Annual Rpt				
	December 31, 2021 - Annual Rpt.	December 31, 2021 – Annual Rpt			
	December 31, 2022 - Annual Rpt	December 31, 2022 - Annual Rpt	December 31, 2022 - Annual Rpt		
	December 31, 2023 - Annual Rpt	December 31, 2023 - Annual Rpt	December 31, 2023 - Annual Rpt	December 31, 2023 - Annual Rpt	
	December 31, 2024 - Annual Rpt	December 31, 2024 - Annual Rpt	December 31, 2024 - Annual Rpt	December 31, 2024 - Annual Rpt	December 31, 2024 - Annual Report
	December 31, 2025 - Annual Rpt	December 31, 2025 - Annual Rpt	December 31, 2025 - Annual Rpt	December 31, 2025 - Annual Rpt	December 31, 2025 - Annual Report
	December 31, 2025 - Final Rpt	December 31, 2026 - Final Rpt	October 1, 2026 - Final Rpt	December 31, 2026 - Annual Rpt	December 31, 2026 - Annual Report
			October 1, 2027 - Final Rpt	December 31, 2027 - Annual Report October 1, 2028 - Final Report	
<b>Final Expenditure</b>	<b>June 30, 2025 - Exp. Deadline</b>	<b>June 30, 2026 - Exp. Deadline</b>	<b>June 30, 2026 - Exp. Deadline</b>	<b>June 30, 2027 - Exp. Deadline</b>	<b>June 30, 2028 - Exp. Deadline</b>
	<ul style="list-style-type: none"> <li>Ongoing tracking of specific uses and expenditures of program funds by eligible uses</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing tracking of specific uses and expenditures of program funds by eligible uses</li> </ul>	<ul style="list-style-type: none"> <li>Metrics required from HHAP-1 and 2</li> </ul>	<ul style="list-style-type: none"> <li>Metrics required from HHAP-1 and 2</li> </ul>	<ul style="list-style-type: none"> <li>Metrics required from HHAP-1 and 2</li> <li>Improvements to each System Performance Measure.</li> </ul>

Reporting and Accountability Metrics					
	<ul style="list-style-type: none"> <li>Number of people served that year, total number served in all years of the program, and the homeless population served</li> <li>Types of housing assistance provided broken out by number of people</li> <li>Outcome data for individuals served with program funds, including the type of housing an individual exited to, percentage of successful housing exits, and exit types for unsuccessful housing exits</li> <li>Data collection, including demographic information regarding individuals and families served, partnerships among entities (or lack thereof), and participant and regional outcomes</li> <li>Clear metrics, including number of exits to permanent housing from unsheltered environments and interim housing, racial equity, and any other metrics deemed appropriate by CAL ICH in consultation with the legislature and stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>Number of people served that year, total number served in all years of the program, and the homeless population served</li> <li>Types of housing assistance provided broken out by number of people</li> <li>Outcome data for individuals served with program funds, including the type of housing an individual exited to, percentage of successful housing exits, and exit types for unsuccessful housing exits</li> <li>Data collection, including demographic information regarding individuals and families served, partnerships among entities (or lack thereof), and participant and regional outcomes</li> <li>Clear metrics, including number of exits to permanent housing from unsheltered environments and interim housing, racial equity, and any other metrics deemed appropriate by CAL ICH in consultation with the legislature and stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>Additionally, accountability metrics based on the United States Department of Housing and Urban Development's system performance measures and local homelessness action plan.               <ul style="list-style-type: none"> <li>(I) Reducing the number of persons experiencing homelessness.</li> <li>(II) Reducing the number of persons who become homeless for the first time.</li> <li>(III) Increasing the number of people exiting homelessness into permanent housing.</li> <li>(IV) Reducing the length of time persons remain homeless.</li> <li>(V) Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing.</li> <li>(VI) Increasing successful placements from street outreach.</li> </ul> </li> </ul> <p>Homeless Management Information System trackable data goals related to the outcome goals listed above as they apply to underserved populations and over-represented populations disproportionately impacted by homelessness.</p>	<ul style="list-style-type: none"> <li>Additionally, accountability metrics based on the United States Department of Housing and Urban Development's system performance measures and local homelessness action plan.               <ul style="list-style-type: none"> <li>(VII) Reducing the number of persons experiencing homelessness.</li> <li>(VIII) Reducing the number of persons who become homeless for the first time.</li> <li>(IX) Increasing the number of people exiting homelessness into permanent housing.</li> <li>(X) Reducing the length of time persons remain homeless.</li> <li>(XI) Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing.</li> <li>(XII) Increasing successful placements from street outreach.</li> </ul> </li> </ul> <p>Homeless Management Information System trackable data goals related to the outcome goals listed above as they apply to underserved populations and over-represented populations disproportionately impacted by homelessness.</p>	<ul style="list-style-type: none"> <li><b>Memorandum of Understanding (MOU):</b> <ul style="list-style-type: none"> <li>Signed by each participating Eligible Applicant committing them to participate in and comply with the Regionally Coordinated Homelessness Action Plan, of which the finalized version must be reflected in the MOU.</li> </ul> </li> <li>Progress on actions to improve the United States Department of Housing and Urban Development's system performance measures, as described in the Regionally Coordinated Homelessness Action plan.</li> <li>Requirement to have a compliant housing element in order to receive additional disbursements of HHAP funds.</li> </ul>



## VI. Fiscal Deadlines

	HHAP-1 (Round 1)	HHAP-2 (Round 2)	HHAP-3 (Round 3)	HHAP-4 (Round 4)	HHAP-5 (Round 5)
Obligation Deadline	Counties 100% by <b>5/31/23</b> Cities / CoCs 50% by <b>5/31/23</b>	Counties 100% by <b>5/31/23</b> Cities / CoCs 50% by <b>5/31/23</b>	Counties 100% by <b>5/31/24</b> Cities/CoCs 50% by <b>5/31/24</b>	75% of "initial" disbursement by <b>5/31/25</b>	75% of the Initial HHAP-5 program allocation (50% of the eligible city, county, or CoC's HHAP- 5 base allocation) by <b>6/30/26</b>
Expenditure Deadline	100% of all funds by <b>6/30/25</b>	100% of all funds by <b>6/30/26</b>	100% of all funds by <b>6/30/26</b>	<ul style="list-style-type: none"> <li>50% of "initial" disbursement by <b>5/31/25</b></li> <li>100% of all disbursements by <b>6/30/27</b></li> </ul>	<ul style="list-style-type: none"> <li>50% of the Initial HHAP-5 program allocation (50% of the eligible city, county, or CoC's HHAP- 5 base allocation) by <b>6/30/26</b></li> <li>100% of all funds (including planning and supplemental allocations) by <b>6/30/28</b></li> </ul>
County Failure to Obligate	If a county obligates less than 100% by <b>5/31/23</b> , any funds not contractually obligated by this date will be reverted to the CoC that serves the county	If a county obligates less than 100% by <b>5/31/23</b> , any funds not contractually obligated by this date will be reverted to the CoC that serves the county	If a county obligates less than 100% of allocations awarded to them by the council on or before <b>5/31/24</b> , any funds not contractually obligated by this date will be reverted to the CoC that serves the county		
Alternative Disbursement Plan	<ul style="list-style-type: none"> <li>If a city or CoC obligates less than 50% by <b>5/31/23</b>, the jurisdiction must not expend any remaining portion of the 50% of Round 1 allocations until they submit an alternative disbursement plan (which must be submitted by <b>6/30/23</b>) that includes an explanation for the delay which must be approved by CAL ICH</li> <li>Any funds not expended pursuant to the approved alternative disbursement plan by <b>12/31/23</b> will be returned to CAL ICH for a subsequent round of awards</li> </ul>	<ul style="list-style-type: none"> <li>If a city or CoC obligates less than 50% by <b>5/31/23</b>, the jurisdiction must not expend any remaining portion of the 50% of Round 2 allocations until they submit an alternative disbursement plan (which must be submitted by <b>6/30/23</b>) that includes an explanation for the delay which must be approved by CAL ICH</li> <li>Any funds not expended pursuant to the approved alternative disbursement plan by <b>12/31/23</b> will be returned to CAL ICH for a subsequent round of awards</li> </ul>	<p>If less than 50% is obligated by <b>5/31/24</b>, recipients that are continuums of care and cities shall cease expending until both of the following occur:</p> <p>(A) On or before <b>6/30/24</b>, the recipient submits an alternative disbursement plan that includes an explanation for the delay.</p> <p>(B) The council approves the alternative disbursement plan submitted pursuant to subparagraph (A).</p>	<p>If less than 75% is obligated or less than 50% is expended by <b>5/31/25</b>, the recipient shall not contractually obligate or expend any remaining allocation and CAL ICH shall not allocate to the recipient the remaining 50%, until both of the following occur:</p> <p>(A) On or before <b>6/30/25</b>, the recipient submits an alternative disbursement plan that includes an explanation for the delay.</p> <p>(B) The council approves the alternative disbursement plan submitted pursuant to subparagraph (A).</p>	<p>If less than 75% is obligated or less than 50% is expended by <b>6/30/26</b>, the council shall not allocate to the recipient the remaining 50 percent of its total allocation, unless both of the following occur:</p> <p>(A) On or before <b>6/30/26</b>, the recipient submits an alternative disbursement plan that includes an explanation for the delay.</p> <p>(B) The council approves the alternative disbursement plan submitted pursuant to subparagraph (A).</p> <p>If a grantee does not satisfy these requirements, the council shall have the discretion to allocate the unused funding in a manner prescribed by the council.</p>
Result of Untimely Obligating or Expending	<ul style="list-style-type: none"> <li>Cal ICH may request repayment of funds or pursue any legal remedies available for failure to comply with program requirements</li> <li>Any remaining amounts of HHAP-1 program allocation funds not expended by <b>6/30/25</b>, shall revert to, and be paid and deposited in, the General Fund.</li> </ul>	<ul style="list-style-type: none"> <li>Cal ICH may request repayment of funds or pursue any legal remedies available for failure to comply with program requirements</li> <li>Any remaining amounts of HHAP-1 program allocation funds not expended by <b>6/30/26</b>, shall revert to, and be paid and deposited in, the General Fund.</li> </ul>	<ul style="list-style-type: none"> <li>Cal ICH may request repayment of funds or pursue any legal remedies available for failure to comply with program requirements</li> <li>By <b>12/31/24</b>, recipients that are continuums of care and cities shall return to CAL ICH any unexpended funds pursuant to an alternative disbursement plan. These monies are to be allocated towards bonus awards.</li> </ul>	<ul style="list-style-type: none"> <li>Cal ICH may request repayment of funds or pursue any legal remedies available for failure to comply with program requirements</li> <li>By <b>12/31/26</b>, recipients that are continuums of care and cities shall return to CAL ICH any unexpended funds pursuant to an alternative disbursement plan. These monies are to be allocated towards bonus awards.</li> </ul>	<ul style="list-style-type: none"> <li>Cal ICH may request repayment of funds or pursue any legal remedies available for failure to comply with program requirements</li> <li>By <b>12/31/27</b>, a recipient shall return to the council any funds that have not been expended pursuant to an alternative disbursement plan approved pursuant to this paragraph, to be allocated as supplemental awards by the council in accordance with HSC section 50237.</li> <li>Any remaining amounts of HHAP-5 program allocation funds, including Planning and Supplemental allocations, not expended by <b>6/30/28</b>, shall revert to, and be paid and deposited in, the General Fund.</li> </ul>

			<ul style="list-style-type: none"><li>Any remaining amounts of HHAP-3 program allocation funds not expended by <b>6/30/26</b>, shall be available for HHAP-4</li></ul>	<ul style="list-style-type: none"><li>Any remaining amounts of HHAP-4 program allocation funds, not expended by <b>6/30/27</b>, shall revert to, and be paid and deposited in, the General Fund.</li></ul>	
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