



## **Technology Equipment Access to Support Cal ICH Working Groups Questions and Answers**

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The following questions were submitted to Cal ICH after the initial release of this Request for Proposals (RFP). The answers that follow are part of the RFP referenced above and serve as an addendum to the information originally published on Wednesday, November 8, 2023.

The answers below provide general direction in direct response to questions submitted for this RFP and are given without consideration for impact to an application's score. Please reference the RFP for the potential impact on scoring of the applications.

**Question 1:** Does the \$150,000 for the three years contract budget include both hardware and employee costs?

**Answer:** Yes, there is a maximum of \$150,000 available to fund the three-year contract resulting from this RFP. It is inclusive of hardware procured as well as employee costs. Proposers should provide the total cost to perform the Work described in this RFP including planned number of personnel hours and costs by service This is an hourly rate plus cost reimbursement contract with a ceiling on the total contract amount. Use the Sample Cost Proposal Worksheet (Attachment 3) as a guide in preparing your cost proposal.

**Question 2:** Who will be responsible for equipment while it is disbursed? What will be the primary location of the disbursed equipment?

**Answer:** The contractor is responsible for the purchase, installation, and setup of requested technology equipment, licenses, and service plans, and providing troubleshooting and information technology support to members as needed. . The location of equipment will be in the possession of members who reside throughout California. All equipment is owned by the awarded contractor and will be returned to the awarded contractor at contract termination. Awarded contractor is responsible for maintaining inventory of all equipment and accessories.

**Question 3:** What would tracking and monitoring of equipment look like?

**Answer:** Contractor is responsible for the issuance of equipment and accessories to members. It is the responsibility of the contractor to develop a process for tracking and monitoring equipment in use, along with the issuance of replacement equipment and accessories in the event of loss or theft.